

Class Dojo Code of Conduct Policy at Sherborne Primary

Achieving, Belonging, Caring



Introduction

This policy sets out the code of conduct for the use of Class Dojo within our Sherborne Primary School community.

Purpose of Class Dojo

Class Dojo is a platform designed to encourage positive behaviour through the allocation of Dojo points. If a child demonstrates our school's core values—**Achieving, Belonging, and Caring (ABC)**—they will receive an instant Dojo point.

Class Dojo also features 'Class Story' and 'School Story' sections, where parents and carers can stay informed about school events and reminders.

Core Values

Each term, we focus on specific values that we encourage our pupils to embody and award points linked to these values as well as praise for work well done and effort:

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Kind	Honest	Resilient	Curious	Responsible	Brave

Class Dojo is accessible on iOS, Android, Kindle Fire devices, and web browsers. Parents and carers can view Class Dojo stories in their preferred language.

For more details on privacy, please refer to Class Dojo's Privacy Policy: [Class Dojo Privacy Policy](#)

Dojo content throughout the school

Content on Class Dojo varies by year group. In the Early Years Foundation Stage (EYFS), there will be frequent photo updates and detailed information. As children progress through key stages, the frequency of daily content may decrease. However, all classes will share a home learning letter at the beginning of each term to outline upcoming topics and suggested activities for home learning.

Parent and Carers Code of Conduct for Class Dojo:

Expectations for Parents and Carers

Parents and carers are encouraged to check Class Dojo regularly to stay informed about school updates and messages.

Permitted Use

You may use Class Dojo to:

- Message your child's teacher to share positive updates from home or congratulate your child on their achievements.
- Send brief queries regarding daily school matters.
- Notify the teacher of minor concerns, such as:

"[Child's name] struggled with fractions today. Could you provide some guidance?"

"[Child's name] has misplaced their reading diary. Could you help locate it?"

Restrictions

Parents and carers must not:

- Use Class Dojo to raise concerns about behaviour or student welfare. Such matters should be addressed via email or telephone with the school. However, a Dojo message may be sent to request a meeting with the teacher.
 - Use Class Dojo to submit absence notes, late arrival notices, or early pick-up requests. These must be communicated through the school office.
 - Share photographs, messages, or student work posted on Class Dojo on personal social media platforms, as this would constitute a breach of privacy.
 - Post negative comments. Class Dojo is intended for positive engagement only. Any concerns should be discussed directly with teachers.
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Teacher Code of Conduct for Class Dojo

Expectations for Teachers

- Sensitive or private information must only be communicated face-to-face or via telephone, not through private messaging on Class Dojo.
- Teachers have the right to remove any content that is negative or not aligned with positive learning engagement.
- Teachers must not share content from Class Dojo on personal social media platforms to maintain privacy.
- Teachers will provide an alternative means of communication for parents or carers who are unable to access Class Dojo.

Responding to Messages

- Teachers will respond to messages **within school hours (Monday–Friday, 8:00 AM – 5:00 PM)**.
- Messages received outside of these hours, on weekends, or during holidays will be responded to on the next working school day.
- Not all messages require a response. If a matter is urgent during school hours, parents/carers should contact the school office, which will relay the message to the teacher.

This policy ensures that Class Dojo remains a valuable tool for fostering positive communication between school and home, while maintaining professionalism and privacy within the Sherborne Primary School community.

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